Provider access policy statement
Appendix A

Contents

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

> Procedures in relation to requests for access

> The grounds for granting and refusing requests for access

> Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Sexey's School are entitled to:

> Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point

> Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships

> Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Adam Thomas, Assistant Head: Teaching and Learning.

Telephone: 01749 813393

Email: athomas@sexeys.somerset.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers, some examples are highlighted below:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8		Assembly, PSHE and tutor opportunities	Assembly, PSHE and tutor opportunities
YEAR 9	Assembly, PSHE and tutor group opportunities	Key Stage 4 options event	
YEAR 10	Assembly, PSHE and tutor group opportunities		Work experience preparation sessions Work experience
YEAR 11	Assembly on opportunities at 16 Sixth Form Open Evening	Assembly,PSHE and tutor group opportunities - employability skills	
YEAR 12	Post-18 assembly – HE/apprenticeships		Assembly, PSHE and small group sessions: future education, training and employment options
YEAR 13	HE and higher apprenticeship applications Year 13 Careers Week	Assembly, PSHE and small group opportunities - employability skills	

Please speak to Adam Thomas, Assistant Head: Teaching and Learning, in the first instance to request access.

4.3 Granting and refusing access

Access will be granted based on the appropriateness of the request and the timing of the access required.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Sexey's School will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Library.

5. Links to other policies

> Safeguarding/child protection policy

> Careers guidance policy

> Curriculum policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Adam Thomas, Assistant Head, Teaching and Learning.

This policy will be reviewed by Adam Thomas Assistant Head: Teaching and Learning, annually

At every review, the policy will be approved by the governing board.