



SEXEY
SCHOOL



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QUALITY ASSURANCE POLICY

Date of Policy	November 2022
Review Date	September 2023
SLT Lead	Ross Dalzell, Deputy Head Curriculum, Data and Standards
Policy last review by	Ross Dalzell
Policy level	School

Signed:

Headteacher

Quality Assurance

SCHOOL ETHOS AND VALUES

Our Christian values are at the heart of the ethos of the school and through these, we grow individually and as a community. The Story of the Good Samaritan underpins our 7 core values of:

- Honesty
- Forgiveness
- Empathy
- Courage
- Resilience
- Kindness
- Respect

These core values underpin our policies, procedures and the way we treat one another in our community.

COVID-19 RESPONSE

During the period of time that schools are operating in a way that is different to pre-COVID-19 we will make certain adjustments to policies and procedures. Any adjustments will be made will have these key principles:-

- Reduce the risk posed to all members of the school community due to COVID-19.
- Focus on staff and students well-being.
- Maintain a strong focus on consistently high teaching and learning inside and outside the classroom.
- Students are not disadvantaged by experience, opportunity or resource.
- Commitment to embedding the 7 core values of the school.

This policy has been reviewed and aligned to the whole school response to COVID-19

Quality Assurance Principles:

The school's accountability to stakeholder's quality assurance is principally driven by teachers continually reflecting on their practice and evaluating their own performance in an effort to bring about continual improvement. The underlying principle of always striving for excellence is central to all practice and procedures.

Colleagues working collaboratively across the Quantock Education Trust, within departments or across the school, supported by Heads of Departments, Heads of Faculty and the Senior Leadership Team will agree a framework for the assessment of student progress and attainment. Colleagues are collectively responsible for consistently implementing this framework.

Senior Leadership Team, Heads of Faculty, Heads of Department and TLR (Teaching and Learning Responsibility) holders will:

1. Support all colleagues in implementing consistent high quality teaching.
2. Ensure all students experience consistent high quality learning.
3. Identify and share good practice.
4. Provide additional support where evidence suggests that it is required
5. Provide evidence to support the schools self evaluation judgements

Who does this policy apply to?

This policy applies to all Sexey's School Staff, to the governing body as consultees; to students through Sexey's Parliament and the more general student voice; to parents and community members as users of the school's services.

Who is responsible for carrying out this policy?

The implementation of this policy will be monitored by the governing body and remain under constant review by the headteacher and the senior leadership team.

Procedures

Review and Evaluation at Whole school level

The Governing Body will regularly review and evaluate Sexey's School practice through:

- Annual feedback from the School's external advisor(s)
- Termly Full Governor's meetings
- Regular liaison with the headteacher and senior leadership team
- Regular involvement in 'Governor's visit days

The Headteacher will regularly review and evaluate Sexey's School's practice through:

- Sharing good practice from within the Quantock Education Trust
- A programme of support provided by the external advisor(s)
- The evaluation of relevant data including census points
- Weekly strategic meetings with the senior leadership team
- A regular programme of line management meetings with members of the senior leadership team.
- Appraisal/ Performance Management Meetings with members of the senior leadership team – including lesson observations.
- Implementation of the Whole School Development Plan and SEF.

The Senior Leadership Team will regularly review and evaluate Sexey's School's practice through:

- Sharing good practice from within the Quantock Education Trust
- Regular line management meetings with Heads of Faculty
- The evaluation of relevant data including census points

- The evaluation of core aspects of school life (i.e. PSHE, RSE, SEND, Behaviour, Attendance, Pupil Premium, Careers-Cultural Capital) at Senior Leadership Team meetings
- Review Departmental, Developmental Drop In's (DDIs), Learning Walks at Senior Leadership Team meetings
- Leading Examination Review meetings
- Appraisal/ Performance Management Meetings with Heads of Faculty – including lesson observations
- Implementation of relevant areas of the Whole School Development Plan.

Review and Evaluation at Faculty level (Teaching & Learning)

Heads of Faculty will regularly review and evaluate their team's practice through:

- Sharing good practice from within the Quantock Education Trust
- Regular line management meetings with team members
- The evaluation of relevant data including census points
- Feeding back to Examination Review meetings
- Performance management meetings with team members – including lesson observations
- Implementation of the Quality Assurance schedule which includes DDI, book scrutinies, learning walks and student voice.

Review and Evaluation at Individual level (Teaching and Learning)

All classroom staff will regularly review and evaluate their practice through:

- Continual day to day reflection on the effectiveness of their practice
- The evaluation of relevant data including census points
- Line management meetings with their head of department/head of faculty
- Performance management meetings with their head of department/head of faculty

Review and Evaluation at Team level (Administration and Support Staff)

Team leaders will regularly review and evaluate their team's practice through:

- Regular line management meetings with team members
- The evaluation of relevant data
- Performance management meetings with team members

Additional Quality Assurance procedures

Additional specific procedures that are part of the above generic list **might** include:

1. Additional observations of colleagues at work
2. The sampling of students' work
3. Reviews of faculties or individuals by external consultants/ professionals.
4. Department or Whole School Inspections carried out by OFSTED or HMI.
5. Student Voice
6. Parental Questionnaires

Regular statutory Quality Assurance procedures

Additional statutory annual procedures are followed to ensure we meet agreed national standards in:

- Health and Safety (Including fire safety)
- Academy Financial Regulations
- Safeguarding Children

Policy Review

This policy should be reviewed annually to incorporate the development of systems and procedures.

Subsequent amendments have been made:

Amendment	Detail	Date	Made by
a	Update front cover, add in sharing good practice with QET.	22/11/22	RD
b			
c			
d			
e			

